Contract Database Metadata Elements

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Employer Name: Herkimer, Village of

Union: Herkimer Permanent Firemens Benevolent Association

Local:

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VILLAGE OF HERKIMER FIRE DEPARTMENT

PUBLIC EMPLOYMENT CONTRACT

JUNE 1, 1994 - MAY 31, 1998
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>ARTICLE</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Governing Laws</td>
<td>1</td>
</tr>
<tr>
<td>II</td>
<td>Recognition</td>
<td>1</td>
</tr>
<tr>
<td>III</td>
<td>Reciprocal Rights</td>
<td>1</td>
</tr>
<tr>
<td>IV</td>
<td>Collective Bargaining Units</td>
<td>2</td>
</tr>
<tr>
<td>V</td>
<td>Work Day and Work Week</td>
<td>3</td>
</tr>
<tr>
<td>VI</td>
<td>Compensation</td>
<td>4</td>
</tr>
<tr>
<td>VII</td>
<td>Longevity</td>
<td>5</td>
</tr>
<tr>
<td>VIII</td>
<td>Holidays</td>
<td>6</td>
</tr>
<tr>
<td>IX</td>
<td>Personal Days</td>
<td>7</td>
</tr>
<tr>
<td>X</td>
<td>Vacations</td>
<td>7</td>
</tr>
<tr>
<td>XI</td>
<td>Sick Leave</td>
<td>8</td>
</tr>
<tr>
<td>XII</td>
<td>Layoff</td>
<td>9</td>
</tr>
<tr>
<td>XIII</td>
<td>Medical and Hospital Insurance</td>
<td>10</td>
</tr>
<tr>
<td>XIV</td>
<td>Life and Accident Insurance</td>
<td>12</td>
</tr>
<tr>
<td>XV</td>
<td>Pensions</td>
<td>12</td>
</tr>
<tr>
<td>XVI</td>
<td>Uniforms</td>
<td>14</td>
</tr>
<tr>
<td>XVII</td>
<td>Grievance Procedure</td>
<td>14</td>
</tr>
<tr>
<td>XVIII</td>
<td>Prevailing Rights</td>
<td>15</td>
</tr>
<tr>
<td>XIX</td>
<td>Orders, Procedures, Rules</td>
<td>15</td>
</tr>
<tr>
<td>XX</td>
<td>Saving Clause</td>
<td>16</td>
</tr>
<tr>
<td>Article</td>
<td>Title</td>
<td>Page</td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>XXI</td>
<td>Personnel Files</td>
<td>16</td>
</tr>
<tr>
<td>XXII</td>
<td>Labor/Management Committee</td>
<td>16</td>
</tr>
<tr>
<td>XXIII</td>
<td>Jury Duty</td>
<td>16</td>
</tr>
<tr>
<td>XXIV</td>
<td>Duration of Agreement</td>
<td>17</td>
</tr>
<tr>
<td>XXV</td>
<td>Americans With Disabilities Act</td>
<td>17</td>
</tr>
<tr>
<td>XXVI</td>
<td>Family and Medical Leave Act</td>
<td>17</td>
</tr>
<tr>
<td>XXVII</td>
<td>General Municipal Law Section 207-a Policy</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>(See Appendix E - page 24)</td>
<td></td>
</tr>
<tr>
<td>XXVIII</td>
<td>Applicability</td>
<td>18</td>
</tr>
<tr>
<td>SCHEDULE A</td>
<td>Firemen's Pay Rate Schedule 1994-1995</td>
<td>20</td>
</tr>
<tr>
<td>SCHEDULE B</td>
<td>Firemen's Pay Rate Schedule 1995-1996</td>
<td>21</td>
</tr>
<tr>
<td>SCHEDULE C</td>
<td>Firemen's Pay Rate Schedule 1996-1997</td>
<td>22</td>
</tr>
<tr>
<td>SCHEDULE D</td>
<td>Firemen's Pay Rate Schedule 1997-1998</td>
<td>23</td>
</tr>
</tbody>
</table>
VILLAGE OF HERKIMER FIRE DEPARTMENT

PUBLIC EMPLOYMENT CONTRACT

ARTICLE I

GOVERNING LAWS

Section 1. The Law governing the Agreement shall be the Public Employees Fair Employment Act and such provisions of the Civil Service Law and Local Village Laws which are not inconsistent with the said Act.

ARTICLE II

RECOGNITION

Section 1. The employer recognizes the Permanent Firemen's Benevolent Association, Inc. as the sole and exclusive representative for all the employees described in Article III, except the Fire Chief.

Section 2. The employer agrees that the Permanent Firemen's Benevolent Association, Inc. shall be the sole and exclusive representative for all of this unit's bargaining and grievances until May 31, 1998.

Section 3. The members of this bargaining unit affirm that they do not assert the right to strike against the employer, to assist or participate in any such strike, or to impose an obligation upon its members to conduct, assist, or to participate in such a strike.

Section 4. All employees of the Village of Herkimer Fire Department shall have deducted from their wage of salary an amount equivalent to the union dues levied by said Union, whether they are members of the Union or not. Said deduction or check-off shall be the responsibility of the Village, and any and all deductions shall be transmitted from the Village to the Union immediately upon receipt by the Village.

ARTICLE III

RECIProCAL RIGHTS

Section 1. The Employer recognizes the right of its employees to designate representatives of their respective bargaining unit to appear on their behalf to discuss salaries, working conditions, grievances and disputes as to the terms and conditions of this contract and to visit their employees
Section 2. The employee representative group shall consist of three (3) members and no more.

Section 3. The employer shall notify the unit representative in writing of any violation by its members of this contract and/or grievances and it shall be the representatives' duty to enforce the same.

Section 4. The employer agrees to defend and indemnify any employee of the Herkimer Fire Department for any loss arising from ordinary negligence during the performance of his duty and which has resulted from any lawsuit, action, or in any manner whatsoever which involved the employee.

ARTICLE IV

COLLECTIVE BARGAINING UNITS

Section 1. "Schedule A, B & C" hereto annexed contains the title and respective salary ranges for each title to be included in this agreement.

Section 2. Any new employees must serve a probationary period of one year, and before their permanent appointment, said employees must complete the New York State minimum standards, two hundred twenty nine (229) hours of training for firemen. During this period of time, said employee will be entitled to receive recruit's pay and will be entitled to any and all benefits available under this contract.

Upon the completion of the probationary period, the employee will become a permanent employee, at which time he will receive payment as a second grade firefighter for a period of one year at the appropriate pay. Said firefighter will then be appointed to the position of first grade firefighter.

Any permanent First Grade firefighter who receives a promotional appointment will serve a probationary period of six months before permanent appointment to the new position is considered. During that period said firefighter will be paid at the same rate as if he were a permanent appointment.

Section 3. Any position in the compliment which become vacant for any reason, or any new positions that may be created during the term of this agreement must be filled from the appropriate Civil Service List. If, at the time of the vacancy, there is no Civil Service List, then the Chief will post the position as vacant, and any eligible candidates can apply for said position on a provisional basis until a Civil Service List is established. Any candidate filling the provisional position will be paid as if he were a permanent appointee. The position of acting Deputy Chief will be appointed by the Chief from any member of the compliment that he deems best qualified. The position of Deputy Chief will be appointed by the Board of Trustees with a recommendation from the Fire Chief, and he has to qualify for the position under Civil Service Law examination procedure.
Section 4. Any provisional employees will be entitled to the same benefits as the permanent members enjoy, pursuant to the appropriate sections of the Civil Service Law.

Section 5. Temporary employees shall receive benefits after six months continuous service with the Village. Retirement benefits shall be retroactive to the first day of employment.

Section 6. All new employees hired after May 31, 1986 will be sent to the State Fire Academy, Montour Falls, N.Y. to take the N.Y.S. Minimum Standards Course, and such training shall be paid for by the Village. Training expenses will include transportation to and from the Academy on week-ends and also for the cost of the course. The recruit will receive his weekly salary while attending the course. If the employee fails to complete the course, all accrued expenses will be deducted from employees final salary check.

ARTICLE V

WORK DAY AND WORK WEEK

Section 1. The Department Head shall be responsible for setting up the weekly work schedule pertaining to the various shifts.

Section 2. Overtime pay (time and a half) will be computed as follows:

(a) Hourly rate (annual base salary divided by normal work hours in year - 2080 hours) based on a 40-hour week.

Section 3. Time and one-half based upon the then current hourly rate shall be paid to all employees who are called back for duty for any reason (including drills).

Section 4. Fire fighters who are called for any reason when off duty shall be paid for such time as if performing emergency work; however, a minimum of pay for two hours shall be allowed for each call-back, based on time and a half of the then current hourly rate.

Section 5. Any employee under this contract may have the right to exchange shifts with any other employee when said change does not interfere with the operation of the Fire Department and approval of the Chief.

Section 6. The employer agrees to deduct from the wages of any employee his contributions to the Christmas Club, Credit Union, or any other deduction that the Union might so designate during the term of this agreement.

Section 7. Fire Department shall consist of four (4) shifts with a minimum of four (4) men and no less than three (3) men will be on duty at any time.

Section 8. The workday will consist of twenty-four (24) hours and all fireman will be hourly employees.
ARTICLE VI

COMPENSATION

Section 1. "Schedule A, B & C and D" hereto annexed contains the Fire Department annual base salary to be paid during the fiscal years from June 1, 1995 to May 31, 1998.

The schedules reflect the following agreed upon salary modifications:

Effective June 1, 1994: All bargaining unit members shall receive a 2 percent wage increase.

Effective June 1, 1995: All bargaining unit members shall receive a 3 percent wage increase.

Effective June 1, 1996: Firefighters shall receive a 3 percent wage increase; Deputy Chiefs shall receive a 3.25 percent wage increase.

Effective June 1, 1997: Firefighters shall receive a 4 percent wage increase; Deputy Chiefs shall receive a 4.25 percent wage increase.

"Schedule A, B and C and D" on last pages.

Section 1A. Acting Deputy Chief's stipend will be increased by the percentage of increase granted to the base salary of a First Grade Firefighter each time there is a salary increase.

Section 2. Negotiations to revise or add to this agreement by either party hereto must be submitted to the other party in writing on or before December 1, 1997. Negotiations however, may begin at a latter date if mutually agreed upon in writing to suit the convenience of either party hereto.

Section 3. Inspections of buildings will be carried out on a semi-annual basis by officers and drivers as teams on their off-duty days. Time and a half at the then current hourly rate will be paid. Four - 6 hour days in Spring and four - 6 hour days in Fall.

Section 4. The New York State Professional Fire Fighters Association, Inc. hold four (4) district meetings each year, and a two (2) man delegation is appointed each year to attend such meetings. The possibility of the meetings falling on a maximum of four (4) of the eight (8) duty days arises. If this occurs, the duty man shall be permitted to attend all four (4) meetings, and if any fall on a duty day, this man shall be replaced for duty by an off-duty man who will be paid time and one-half for the hours worked, if complement falls below three (3) people.

Section 5. The union President and his designee is hereby allowed to attend the New York State Professional Fire Fighters Convention and the New York State Legislative Conference once each
calendar year. The employer agrees to reimburse the union President and his designee for any and all expenses incurred for attending both of these meetings. If the conference and/or convention falls on a duty day, and there are less than three (3) men on duty, the President and his designee will be replaced by an off-duty fireman who will be compensated for this time at time and one-half rate.

Section 6. The Village will reimburse all four (4) District Meetings, the Convention and the Legislative Conference to a maximum of $1,200.00 for both people each year.

A brief memo will be sent to the Board of Trustees within 15 days outlining pertinent information that may prove helpful to the Board, after attendance at the meetings.

Section 7. The Union President or his designee may attend any meeting that pertains to grievances and disciplinary hearings upon prior approval of the Fire Chief or his designee. When any of these meetings fall on a duty day, and the shift is running with less than three (3) men, replacement will be made by an off-duty man who will be compensated at time and one-half.

Section 8. Any day the Union President and his designee have Union leave on their schedule vacations and Kelly Days they will not be charged for such days and said vacations and Kelly Days may be taken anytime during the contract year.

Section 9. The Municipal Training Officer will be paid an additional $400.00 per year upon Certification of Title. Payment to be made twice a year when the Call Checks are issued (December and May).

Section 10. The Municipal Fire Instructor will be paid an additional $200.00 per year upon Certification of Title. Payment will be made twice a year when the Call Checks are issued (December and May).

ARTICLE VII

LONGEVITY

Section 1.

Effective on and retroactive to June 1, 1994, all members of the bargaining unit shall receive a longevity payment as follows:

After four (4) years of service 2% of base salary each year for 1st Grade Firefighter

After eight (8) years of service 3% of base salary each year for 1st Grade Firefighter

After twelve (12) years of service 4% of base salary each year for 1st Grade Firefighter
After sixteen (16) years of service 5% of base salary each year for 1st Grade Firefighter

After twenty (20) years of service 6% of base salary each year for 1st Grade Firefighter

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<tr>
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<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>After four (4) years</td>
<td>$524.28</td>
<td>$540.37</td>
<td>$554.53</td>
<td>$576.58</td>
</tr>
<tr>
<td>After eight (8) years</td>
<td>$786.76</td>
<td>$810.56</td>
<td>$831.79</td>
<td>$864.86</td>
</tr>
<tr>
<td>After twelve (12) years</td>
<td>$1,049.01</td>
<td>$1,080.75</td>
<td>$1,109.06</td>
<td>$1,153.15</td>
</tr>
<tr>
<td>After sixteen (16) years</td>
<td>$1,311.26</td>
<td>$1,350.94</td>
<td>$1,386.32</td>
<td>$1,441.44</td>
</tr>
<tr>
<td>After twenty (20) years</td>
<td>$1,573.52</td>
<td>$1,621.12</td>
<td>$1,663.59</td>
<td>$1,729.73</td>
</tr>
</tbody>
</table>

Section 2. The provisions of Section 1 herein shall in no way operate to reduce the Longevity payments presently received by those members with more than twenty (20) years of service as of July 1, 1976.

ARTICLE VIII

HOLIDAYS

Section 1. The following days, and any day designated by the President of the United States or the Governor of the State of New York as a National or State Holiday, are hereby designated as paid Holidays:

New Year's Day  Labor Day
Martin Luther King's Birthday  Columbus Day
Presidents' Birthday in February  Veteran's Day
Good Friday  Thanksgiving Day
Memorial Day  Friday after Thanksgiving Day
Independence Day  Christmas

Note: Veteran's Day is a paid holiday for all employees, both veterans and non-veterans.

Section 2. All personnel will receive one extra days pay per Holiday based on a forty-hour week.
ARTICLE IX

PERSONAL DAYS

Section 1. In addition to paid Holidays, all personnel are entitled to three (3) twenty-four (24) hour days. Up to three (3) unused Personal Days may be applied toward the accumulated unused Sick Leave Days to the maximum of Sick Days allowed. (Based on 8 hours. Maximum is 9 days.)

Section 2. Personal Leave days may be taken any time provided Twelve (12) hours prior written notice is given to the department head. In an emergency the Fire Chief may allow less time to be required.

Section 3. In the event of a death in the family of an employee, he shall be permitted three (3) days (total of 24 hours) paid leave for attending the wake and funeral and must return to work on the next scheduled duty day following the funeral, or use of Personal Day or an accumulated Sick or Vacation Day(s) for additional time. Family shall be defined as follows: Spouse, Mother, Father, Mother-In-Law, Father-In-Law, Sister, Brother, Children, anyone who resides in the employees household (Foster Child, Ward of the County), Grandmother, Grandfather, Grandchild, Step-Mother, Step-Father, Step-Child, Sister-In-Law, Brother-In-Law, Aunt, Uncle, Niece or Nephew.

Section 4. Leaves of absence shall be granted only at the discretion of the Board of Trustees.

ARTICLE X

VACATIONS

Section 1. Vacations are determined on anniversary date which commences June 1 for all departments.

A. Employees hired prior to May 21, 1996, shall earn vacation as follows:

<table>
<thead>
<tr>
<th>Employment Period</th>
<th>Vacation Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>After 1 year and after 2 years</td>
<td>Two (2) weeks</td>
</tr>
<tr>
<td>After 3 years and after 4, 5, 6, and 7 years</td>
<td>Three (3) weeks</td>
</tr>
<tr>
<td>After 8 years and after 9 years</td>
<td>Three (3) weeks + 1-24 hour day</td>
</tr>
<tr>
<td>After 10 years and after 11 and 12 years</td>
<td>Four (4) weeks</td>
</tr>
<tr>
<td>After 13 years and after 14 years</td>
<td>Four (4) weeks + 1-24 hour day</td>
</tr>
<tr>
<td>After 15 years and after 16 and 17 years</td>
<td>Five (5) weeks</td>
</tr>
<tr>
<td>After 18 years and after 19 years</td>
<td>Five (5) weeks + 1-24 hour day</td>
</tr>
<tr>
<td>After 20 years</td>
<td>Six (6) weeks</td>
</tr>
</tbody>
</table>

B. Employees hired on or after May 21, 1996, shall earn vacation as follows:
<table>
<thead>
<tr>
<th>Employment Period</th>
<th>Vacation Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Year</td>
<td>2 weeks</td>
</tr>
<tr>
<td>2 Years</td>
<td>2 weeks</td>
</tr>
<tr>
<td>3 Years</td>
<td>3 weeks</td>
</tr>
<tr>
<td>4 Years</td>
<td>3 weeks</td>
</tr>
<tr>
<td>5 Years</td>
<td>3 weeks</td>
</tr>
<tr>
<td>6 Years</td>
<td>3 weeks plus (1) 24-hour day</td>
</tr>
<tr>
<td>7 Years</td>
<td>3 weeks plus (1) 24-hour day</td>
</tr>
<tr>
<td>8 Years</td>
<td>3 weeks plus (1) 24-hour day</td>
</tr>
<tr>
<td>9 Years</td>
<td>3 weeks plus (1) 24-hour day</td>
</tr>
<tr>
<td>10 Years</td>
<td>4 weeks</td>
</tr>
</tbody>
</table>

**Section 2.** No one shall take more than three (3) consecutive weeks vacation during July and August.

**Section 3.** All vacations are subject to prior approval of the Department Head.

**Section 4.** All employees will be allowed to carry over one weeks vacation from one calendar year to the next, but said carry over vacation will not be allowed to accumulate.

**Section 5.** After three years an employee may sell back one (1) week vacation. After four (4) years or more an employee may sell back two (2) weeks vacation.

**Section 6.** Up to three (3) vacation days not used, sold back or carried over may be applied toward the accumulated unused Sick Leave day to the maximum number of sick days allowed. (Based on 8 hours. Maximum 9 days.)

**Section 7.** Upon retirement, employees shall only receive payment for pro rated vacation.

**ARTICLE XI**

**SICK LEAVE**

**Section 1.** Sick Leave is accumulated by all employees as stated herein.

**Section 2.** To be eligible for sick pay, the employee must give notice of his inability to work because of his illness to his Department Head prior to the commencement of the work day.

**Section 3.**

A. The balance of any accumulated and unused sick leave not otherwise set aside for insurance purposes, shall be paid by the Village to the member or his estate at 65% of his then current daily pay rate, said payment to be made within sixty (60) days of his death or retirement. (Daily pay rate shall be calculated by dividing 260 into the individual's annual salary).
B. In the event of the death of a firefighter or Deputy Chief during the term of this agreement, any and all accumulated salary, compensatory time, Kelly Days, vacation days and holiday pay will be paid to his estate.

Section 4. All employees of the Fire Department will accumulate 1 1/2 days of Sick Leave per month or 18 days per year for unlimited accumulation.

Section 5. The maximum number of unused Sick Leave days that can be used for hospital insurance payments or sell back at retirement or death is 192.

Section 6. Personnel are charged 1 day of sick leave for each scheduled work day missed because of illness, based on an eight hour day.

Section 7. Anyone absent from work because of sickness more than two (2) days consecutively shall furnish to the Department Head a note from a doctor confirming the reported illness. Failure to do so will result in a forfeiture of pay for the period lost from work.

Section 8. The Village shall furnish annually to each employee a statement of his accumulated sick leave.

Section 9. All personnel with accumulated sick leave may take up to fifteen (15) days (based on an eight (8) hour day) sick leave per year for family illness. Family shall be defined as Spouse, Mother, Father, Son, Daughter, or anyone residing in the same household. Family sick leave may only be used for non-scheduled emergency illnesses, injuries and prescheduled medical operations.

ARTICLE XII

LAYOFF

Section 1. Layoffs shall be governed by Civil Service Rules with no differentiation between Union Members and Non-Union Members.

Section 2. Any employee who retires or is laid off during the term of this agreement is eligible for and shall receive compensation accordingly for all his accumulated overtime, vacation days, Kelly days and holiday pay up to and including the time of his retirement/departure.

Section 3. Any member who is laid off shall be allowed to either receive compensation or be entitled to use his unused sick leave days for hospital and medical insurance as provided for in the Contract.
ARTICLE XIII

MEDICAL, HOSPITAL AND DENTAL INSURANCE

Section 1. The employer shall provide to all full-time employees, their spouses and dependent children to age twenty-three (23), the full cost of hospital, dental and medical insurance including major medical coverage of $1,000,000.00.

Employees hired after June 11, 1992 shall contribute 20% towards the health insurance premium during their first five years of employment, which shall be by payroll deduction from gross pay. After the first five years, the employee shall contribute 15% towards the health insurance premium, for the duration of employment.

Section 2. For employees of the Fire Department with ten (10) or more years of service with the Herkimer Fire Department as of May 21, 1996, the employer will provide one (1) months' paid hospitalization for each day of unused sick leave until age sixty (60) or at the age Federal Medicare may take over, up to a maximum of 170 days, after which the provisions of Section 3 of this Article shall apply. If such retired employee passes away before his unused sick leave is used up, his surviving spouse/dependents shall have the option to be covered for the remaining unused sick leave days left or receive 65 percent of the then current daily rate of pay (8 hours) for the days remaining.

Members of the Fire Department with less than ten (10) years of service with the Herkimer Fire Department as of May 21, 1996, shall convert two (2) days of unused sick leave for one (1) month of health insurance premium up to age 60, or the age that Federal Medicare may take over, after which the provisions of Section 3 of this Article shall apply.

Employees hired after May 21, 1996, may convert unused sick leave to a cash bank at the rate of pay at the time of retirement which may be applied to health insurance premium cost at retirement, if the retiree so elects. If the retiree elects not to utilize payment for unused sick leave for health insurance purposes, the retiree may convert said unused sick leave to cash as provided in Article XI, Section 3 of this Agreement. Article XIII, Section 3 shall not apply to employees hired after May 21, 1996.

Section 3. The employer shall provide to all retired employees hired before May 21, 1996, between the ages of sixty (60) and sixty-five (65), their spouses, dependent children to age twenty-three (23) the full cost of hospital and medical insurance.

Section 4. If a retiring member chooses not to have hospital and medical insurance coverage for himself and dependents between the ages of 60-65, he can sell back the coverage at one sick day for every month of hospitalization (60) days during that period at the then daily percentage rate.

Section 5. Retirees who do not have enough sick days to carry them to age 60, Village will purchase the coverage and the retiree will pay the Village if he wants the coverage. Example: If the premium payment by the Village to the carrier is due on the 10th of the month it will be necessary for
the retired employee to have his monthly payment in the Village Clerk's possession no later than three days prior or the 7th.

Section 6. That any insurance referred to hereunder shall be the same hospital, medical and insurance coverage, including major medical insurance coverage of $1,000,000.00 as is provided to full-time members.

Section 7. The employer agrees to provide health insurance pursuant to Blue Cross/Blue Shield contract SU-44.

Section 8. The Village will reimburse the employee upon proof from the Major Medical carrier the full amount used toward the Major Medical deductible to a maximum of $200.00 for the individual plan and to a maximum of $400.00 for the family plan.

Section 9. The employer shall provide as soon after June 1, 1988 as possible the following Dental Plan to the Employer, their spouses and dependent children.

Blue Shield Prime Blue Dental

100% Maximum Amount Paid Preventive - $0 Deductible

100% Maximum Amount Paid Basic Services - $0 Deductible

80% Maximum Amount Paid Major Services - $50 Deductible

80% Maximum Amount Paid Orthodontics - $50 Deductible
Student to age 25

$1,250.00 Calendar year maximum

Section 10.

A. Employees who are covered by health insurance from another source, may elect not to receive Village health insurance. The employee must make the election in November for the following calendar year. The employee shall receive $1,000, payable in December of the year for which the employee did not receive health insurance. During the year, the employee may not reenter the Village's health insurance plan, unless the employee is no longer covered by health insurance from the other source. If it is necessary for the employee to re-enroll in the Village's health insurance plan, the employee shall receive pro rata payment. Those employees who elect not to receive health insurance in 1992, shall receive a pro rata reimbursement for the remainder of 1992.

B. Except for current members of the bargaining unit whose spouse is employed by the Village, if a member and spouse are employed by the Village, the Village shall provide either one family plan or two individual plans. The members shall not be required to co-contribute for health insurance as provided in the Agreement. These employees shall not be entitled to the buy-out as
Section 11. The Village may change health insurance plans or carriers, upon sixty days notice and consultation with the Union, so long as benefits are comparable to the existing plan. The sixty day notice shall commence from the day that the Union receives the new health insurance plan(s). If the Union does not agree that the new plan is comparable to the existing plan, it may file a grievance directly to arbitration.

ARTICLE XIV
LIFE AND ACCIDENT INSURANCE

Section 1. The employer shall provide, at no cost to all full-time, active employees, the following:

FOR EMPLOYEES:

TERM LIFE INSURANCE* $10,000.00

ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE $10,000.00

* The amounts of Life and Accidental Death and Dismemberment Insurance for employees age 65 and over will be $1,000.00.

FOR DEPENDENTS:

TERM LIFE INSURANCE

Covered Spouse $5,000.00**
Covered Children
14 days to 6 months $100.00**
6 months and over $2,000.00**

** With respect to an Employee over age 65 or over, the amount of Term Life Insurance for a covered spouse or a covered spouse or a covered child will not exceed 50% of the amount of Term Life Insurance for which the Employee is insured.

ARTICLE XV
PENSIONS

Section 1. All pension rights shall be governed by the appropriate sections of the New York State Retirement laws and in accordance with the members' individual selected option.
Section 2. The Village shall maintain a twenty (20) year Non-contributory Retirement Plan under Section 384-d of the Retirement and Social Security Law of the State of New York and pursuant to such law, the employer agrees to provide such benefits by adopting a resolution to such effect and to file a certified copy thereof with the Comptroller of the State of New York pursuant to said Law.

Section 3. The Village agrees to implement the improved career retirement plan for employees pursuant to Section 375-i of the Retirement and Social Security Law of the State of New York and to pass and file those resolutions required by the State of New York necessary to implement said Section.

Section 4. All employees hired will have one (1) year to choose any retirement plan offered by the Village. During the first year of employment the Board of Trustees will authorize payment on the twenty-five (25) year NYS Retirement Plan under Section 384.

At the end of the first year of employment, the employee may opt for the twenty (20) year Retirement Plan under Section 384D.

If any employee at the end of his first year of employment chooses not to opt into the twenty (20) year Retirement Plan Section 384D for the term of employment, a cash payment of $2,500.00 will be made to said employee fourteen (14) months after his employment date.

All newly hired employees who opt for the twenty-five year retirement plan when accepting the cash payment of $2,500.00 agree to remain on the payroll in the Fire Department for a minimum period of three (3) years following acceptance of the payment or reimburse the Village on a pro rata basis if the employee resigns from the position in the Fire Department. The employee will sign a statement of intent to reimburse the Village if a resignation takes place.

Section 5. Effective May 21, 1996, an employee who retires after his twentieth (20th) year, but before his twenty-first (21st) year, and who has notified the Village Board in writing between January 1st and March 31st of the fiscal year prior to retirement shall receive a $4,000.00 retirement incentive upon retirement. Employees with more than twenty (20) years of service on May 21, 1996, shall have a one-time window to receive the retirement incentive. This window shall be in existence for ninety (90) days after May 21, 1996, and shall expire August 19, 1996, during which time the employee must notify the Village Board in writing of the intent to retire within the ninety (90) day window.

Section 6. The employer shall provide and maintain from New York State Retirement System the final year salary option #302(9)(10) for all employees in Tier 1.

If subsequent legislation is passed allowing Tier II employees the same option they will also enjoy the same privileges.
ARTICLE XVI

UNIFORMS

Section 1. The Village shall provide three (3) uniforms and one (1) winter jacket issue during 1988-89 and four (4) uniform issues during all subsequent years. The cleaning allowance will be $225.00 per year and will be paid as follows:

One-half (½) by June 15th of each year, and one-half (½) by December 15th of each year. For firefighters working less than a year, cleaning allowance will be prorated by the month.

If all uniforms issued during the year become ruined while in the performance of duty, the Chief will issue one new set.

Section 2. Any winter jacket previously issued by the Village to any firefighter shall be replaced if damaged in the line of duty or after reasonable wear and tear. Issuance of a replacement winter jacket shall be authorized by the Department Head.

Section 3. Any man hired during the contract period shall be issued uniforms and any other wearing apparel issued to present Fire Department employees.

Section 4. Bunker pants will be provided for each firefighter, OSHA approved.

ARTICLE XVII

GRIEVANCE PROCEDURE

Section 1. (Grievance Steps): In the event of a dispute between the parties to this Agreement involving the interpretation or application of any provisions of this Agreement, either party shall have the right to resolve the dispute in the following manner:

Step 1: The dispute shall be presented within ten (10) calendar days of its occurrence and discussed by the division head or his representative and the representatives of the Union.

Step 2: If, within five (5) calendar days following the presentation of the dispute, a satisfactory agreement has not been reached or no discussions have taken place, the dispute shall thereupon be discussed with the Fire Chief and a representative of the Union.

Step 3: If such discussions fail to produce satisfactory agreement within five (5) calendar days, a written record shall be made and such written record shall be forwarded within five (5) calendar days to the Mayor and the Board of Trustees. If the dispute is not settled within (10) working days, either party may take the dispute to arbitration upon the service of written notice to the other party of his intention to do so. Notice shall be served within ten (10) working days following, otherwise the right of arbitration as such dispute shall be deemed waived.
Section 2.  (Arbitration Procedure)

A. The arbitration proceedings for the grievance shall be conducted by an arbitrator to be selected by the employer and the Union within seven (7) working days after notice requesting arbitration has been given. If the parties fail to mutually agree upon an arbitrator, either party may request PERB to render such assistance as is provided in PERB's rules and regulations, and the parties will be bound by these rules and regulations.

B. The decision of the arbitrator shall be final and binding on the parties, and the arbitrator shall be requested to issue his decision within fifteen (15) working days after the conclusion of the testimony and argument.

C. No arbitrator functioning under this step of the grievance procedure shall have any power to amend, modify or delete any provision of this Agreement.

D. Expenses for the arbitrator's service and the proceedings shall be borne equally by the employer and the Union. However, each party shall be responsible for compensating its own witnesses. If either party desires a transcript of the proceedings, it may cause the transcript to be made, providing it pays for transcript and makes a copy available without charge to the arbitrator.

ARTICLE XVIII

PREVAILING RIGHTS

Section 1. All rights, privileges, and working conditions enjoyed by the employees at the present time, which are not included in this Agreement shall remain in full force, unchanged and unaffected in any manner, during the term of this Agreement unless charged by mutual consent.

Section 2. STATUTORY PROVISION - IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISION OF THIS AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT IT'S IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING ADDITIONAL FUNDS THEREFORE, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY (VILLAGE BOARD OF TRUSTEES) HAS GIVEN APPROVAL.

ARTICLE XIX

ORDERS, PROCEDURES, RULES

Section 1. All new Orders, Procedures and Rule Changes issued by the Chief will be written, posted and copies given to Deputy Chiefs, and to Union President for their files.
ARTICLE XX

SAVING CLAUSE

Section 1. In any provision of this Agreement or the application of such provision, should be rendered or declared invalid by any Court, action, or be reason of any existing or subsequently enacted legislation, the remaining parts or portion of this Agreement shall remain in full force and effect.

ARTICLE XXI

PERSONNEL FILES

Section 1. Any member of the Fire Department may have the opportunity to examine his Personnel File once each year upon written request to the Fire Chief. Said Personnel File shall be made available within five (5) work days following the request to the Chief.

ARTICLE XXII

LABOR/MANAGEMENT COMMITTEE

Section 1. Establish a Labor/Management Committee to consist of two (2) Board Members and two (2) Union Members.

ARTICLE XXIII

JURY DUTY

All employees who are subpoenaed to serve on a jury will be granted jury duty leave at their regular rate of pay. Employees shall reimburse the Village any jury duty fees which are received. Employees shall be required to return to work within a reasonable period of time, not to exceed one (1) hour, for that portion of the work day after being released from jury duty.

In the event a work day shift falls short of the minimal compliment due to jury duty call, it shall be addressed pursuant to Article V, Section 7 of this Agreement.
ARTICLE XXIV

DURATION

This Agreement shall be effective from June 1, 1994 to May 31, 1998. If on May 31, 1998 no new Agreement has been executed between the Village and the Association, the Village agrees that all the terms, provisions and benefits of this Agreement shall remain in effect until the new Agreement has been executed.

Negotiations are to start as per Article VI, Section 2.

ARTICLE XXV

AMERICANS WITH DISABILITIES ACT (ADA)

With respect to compliance by the employer with the provisions of the ADA and regulations issued pursuant to the Act, the Union agrees that it shall have the same obligations as the employer with respect to reasonable accommodation.

With respect to an employer attempt to provide a reasonable accommodation in accordance with the provisions of the Act and regulations issued pursuant to the Act, the Union shall have an affirmative obligation to assist the employer in achieving any such accommodation.

ARTICLE XXVI

FAMILY MEDICAL LEAVE ACT (FMLA)

Family leave shall be granted to an eligible employee to a total of twelve work weeks of leave during any twelve month period for the following:

A. Because of the birth of a son or daughter of the employee and in order to care for such son or daughter;

B. Because of the placement of a son or daughter with the employee for adoption or foster care;

C. In order to care for the spouse, son, daughter, or parent of the employee, if such spouse, son, daughter, or parent has a serious health condition;

D. Because of a serious health condition that makes the employee unable to perform the functions of the position of such employee;

An eligible employee shall be required to use accrued paid vacation, personal leave, or family
leave of the employee for the leave provided under paragraph A, B, or C above. An eligible employee may be required to use accrued paid vacation leave, personal leave or sick leave for leave provided under paragraph C or D above for any part of the twelve week period of such leave.

Village shall maintain coverage for health and dental insurance to an employee on leave pursuant to this section for the duration of the twelve week period, and under the conditions coverage would have been provided if the employee had continued in the employment continuously for the duration of such leave. The Village may recover the premium that the Village paid for maintaining coverage of the employee under such group health plan during any period of unpaid leave if the employee fails to return from leave after the twelve month period and (1) the employee fails to return for a reason other than continuation, recurrence, or (2) onset of a serious health condition that entitles the employee to leave under subparagraph C or D above, or, other circumstances beyond the control of the employee.

Nothing contained in this provision shall otherwise limit the obligations of the employer or the employee under the provision of the Family Medical Leave Act.

ARTICLE XXVII

GENERAL MUNICIPAL LAW SECTION 207-a PROCEDURE

See Appendix E.

ARTICLE XXVIII

APPLICABILITY

It is understood that all of the aforesaid terms and conditions of employment, unless
specifically stated to the contrary, are to be applicable to all employees who were on the payroll on June 1, 1994.

(SEAL)

HERKIMER PERMANENT FIREMEN'S BENEVOLENT ASSOCIATION, INC.

BY: [Signature]

VILLAGE OF HERKIMER

BY: [Signature]

WITNESS:

[Signatures]

herkvl2
APPENDIX A

FIREMEN'S PAY RATE SCHEDULE

1994-1995

Rank

Recruit $9.58

Firefighter 2nd Grade $12.05

Firefighter 1st Grade $12.56

Deputy Chief $13.53

Firefighter Mechanic $12.56

Acting Deputy $302.13

Stipend to be paid semi-annually per previous contracts.
APPENDIX B
FIREMEN'S PAY RATE SCHEDULE
1995-1996

<table>
<thead>
<tr>
<th>Rank</th>
<th>Rate</th>
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<td>Firefighter Mechanic</td>
<td>$12.94</td>
</tr>
<tr>
<td>Acting Deputy</td>
<td>$311.19</td>
</tr>
</tbody>
</table>
APPENDIX C

FIREMEN'S PAY RATE SCHEDULE

1996-1997

Rank
Recruit $10.17
Firefighter 2nd Grade $12.78
Firefighter 1st Grade $13.33
Deputy Chief $14.39
Firefighter Mechanic $13.33
Acting Deputy $321.30
## APPENDIX D

**FIREMEN'S PAY RATE SCHEDULE**

1997-1998

<table>
<thead>
<tr>
<th>Rank</th>
<th>Pay Rate</th>
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<td>Recruit</td>
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<tr>
<td>Firefighter 1st Grade</td>
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<tr>
<td>Deputy Chief</td>
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<td>$13.86</td>
</tr>
<tr>
<td>Acting Deputy</td>
<td>$334.96</td>
</tr>
</tbody>
</table>
APPENDIX E

VILLAGE OF HERKIMER FIRE DEPARTMENT

GENERAL MUNICIPAL LAW SECTION 207-a POLICY

Payment of Salary, Wages, Medical and Hospital Expenses:

Injuries or Illness in the Performance of Duty

Section 1. Definitions

The term "fireman" as used herein, shall include any member of the Fire Department of the Village of Herkimer.

The term "Chief" as used herein, shall also include the term "or the Chief's designee."

Section 2. Notice of Disability or Need for Medical or Hospital Treatment

A fireman who alleges to be injured in the performance of duties or who alleges to be taken sick as a result of the performance of duties and who seeks any benefit afforded by Section 207-a, shall given written notice to the Chief within forty-eight (48) hours of (1) an incident causing such an injury or sickness which prevents the performance of duties or (2) an incident causing such injury or sickness which gives rise to a need for medical or hospital care or, (3) a claim of recurrence of either (1) or (2), above, or (4) shall provide notice as soon as possible after the officer believes that an injury was sustained as a result of an incident in the performance of duty or the sickness is the result of the performance of duty.

In the event of a personal inability to give notice, such notice may be made by another acting on behalf of such fireman. The notice shall also describe the nature of the injury or sickness and the name of the treating physician.

In the event of a recurrence, as detailed above, the fireman must detail which injury or sickness gave rise to the recurrence and provide the date of the initial injury or illness, to the best of the fireman's knowledge. In addition, the fireman must provide verifying medical report(s), if any available, detailing the recurrence. In the event further medical verification is deemed necessary, the fireman will submit to medical examination as directed by the Fire Chief and as detailed in this procedure, including those detailed in paragraph 4, below.

To aide in the administration of the provision of this subdivision, an application form shall be completed either by a fireman seeking benefits or, in the event of an inability to do so, by another acting on the officer's behalf. Such form shall be filed with the Chief. Such form shall be completed and filed by a fireman or the officer's representative, consistent with the above provisions. If filed by someone other than the fireman, the fireman shall countersign the form when able to do so. The
information on the form shall be sworn to by the fireman or person filing the form and contain a statement that its content is true and subject to the penalties of perjury.

The failure to satisfy any time limits specified above, shall render a notice or filing untimely and shall preclude an award of any benefits pursuant to Section 207-a of the General Municipal Law; provided, however, that the Chief shall have the discretionary authority to excuse a failure to provide notice or file a report upon good cause shown.

Section 3. Status Pending Determination of Eligibility for Benefits

In the event a fireman asserts an inability to perform duties, he or she shall be placed on sick leave until such time as it is determined that he or she is eligible for the benefits of Section 207-a.

If it is determined that the fireman is entitled to benefits under Section 207-a, any contractual sick leave benefits which have been used will be returned to the fireman and the fireman made whole for any days or portions thereof for which the fireman was not paid while on sick leave.

In the event the fireman is found ineligible for 207-a benefits, the fireman shall reimburse the Village of Herkimer, in time or money, for any sick leave credit advanced.

Section 4. Benefits Determinations

An application for the benefits of Section 207-a of the General Municipal Law shall be processed in the following manner:

The Chief shall promptly review the fireman's application form and any other pertinent documents or evidence available. Should the Chief determine that the fireman was injured in the performance of duty or that the fireman was taken sick as a result of the performance of duty so as to necessitate medical or other lawful treatment, the Chief shall direct payment of the full amount of the regular salary or wages until the disability arising therefrom has ceased and shall ensure that the Village of Herkimer, through the health insurance provided to the fireman, will be responsible for the cost of medical or other lawful treatment and for any hospital care associated with such injury or illness. (It is understood that any amounts not otherwise covered by the health insurance will be paid or reimbursed by the Village.)

A written notice of such determination by the Chief shall be provided to the fireman, placed in the officer's personnel file and provided to the Village's claims investigator within fifteen (15) calendar days of the submission of the 207-a application form from the fireman.

Any review of eligibility for the continuation of benefits may only occur after an assessment of the medical condition of a fireman or other information raises a question as to whether a disability may have ceased or whether the extent of a disability may have diminished so as to permit a light duty assignment, as the case may be.
In the event a question arises as to either initial eligibility for benefits or the continuation of benefits once awarded, the following procedure shall apply:

The Chief shall promptly inquire into the fact(s) surrounding the matter at issue. A fireman may be required to submit to one or more medical examinations as may reasonably be necessary to determine the existence of a disability or illness and its extent.

To resolve a question of initial or continued eligibility for benefits, the Chief shall make a decision on the basis of medical evaluations and other information as may be available or as may be provided by a fireman. A fireman or the fireman's representative may produce any document, sworn statement, or other record relating to the alleged injury or illness or the incident alleged to have caused such. The Chief shall have the authority to employ medical specialists and other appropriate individuals; may at reasonable times and at reasonable notice, require the attendance of a fireman or any witness to an incident to secure information; may require the fireman to sign a release or waiver for information of the officer's medical history; and may undertake any other reasonable act necessary for making a determination pursuant to this procedure.

The Chief shall make a determination as to initial or continued eligibility for benefits based upon information obtained within fifteen (15) calendar days of the submission of the notice of disability regarding initial eligibility, and as promptly as possible regarding continued eligibility pursuant to this process. A fireman shall be notified in writing of the final determination. The basis for the determination shall be specified. Upon the request of a fireman or the fireman's representative, a copy of any document used by the Chief to determine initial or continued eligibility for any benefits afforded by Section 207-a shall be made available. In the event a fireman is adversely affected by a determination, he or she may request a hearing in accordance with the procedure set forth in Section 6 of this procedure.

Any injured or sick/ill fireman who shall refuse to accept medical treatment or hospital care or who shall refuse to permit medical examinations as authorized by statute and this Article, including examinations in connection with Section 7, below, shall be deemed to have waived all rights under this Article with respect to expenses for medical treatment or hospital care rendered and for salary or wages payable after such refusal.

Section 5. Assignment to Light Duty

If in the opinion of the Village's health authorities or physicians, the fireman is unable to perform regular duties as a result of such injury or sickness but is able, in their opinion, to perform specified light duty, the fireman may be assigned specified light duties if such light duty assignments are available within the Department. Such assignments shall be consistent with the fireman's status as a fireman and shall enable the fireman to continue to be entitled to regular salary or wages including increases thereof and fringe benefits to which the fireman would have been entitled if able to perform regular duties.

The Chief, prior to making a light duty assignment, shall advise the fireman that the fireman's
ability to perform a light duty assignment is being reviewed. The fireman may submit to the Chief any document or other evidence in regard to the extent of the disability. Necessary medical examination or examinations of the fireman may be scheduled and, if conducted, will be at the expense of the Village. The physician selected shall be provided with the list of types of duties and activities associated with a proposed light duty assignment and shall make an evaluation as to the ability of the disabled fireman to perform certain duties or activities, given the nature and extent of the disability.

Upon review of the medical assessment of the fireman's ability to perform a proposed light duty assignment and other pertinent information, the Chief may make a light duty assignment consistent with the medical opinion and such other information as the Chief possesses.

If the fireman wishes to challenge the light duty assignment, the fireman may do so pursuant to Section 6, below. In the event of a challenge to the light duty assignment, and pending a final determination in accordance with Section 6, the fireman will be placed on sick leave.

If it is determined that the fireman was entitled to remain on leave pursuant to General Municipal Law, Section 207-a, any contractual sick leave benefits which have been used will be returned to the fireman and the fireman made whole for any days or portions of days for which the fireman was not paid while on sick leave.

In the event the fireman is found to have been eligible for a light duty assignment, the fireman shall reimburse the Village, in time or money, for any sick leave credit advanced.

Further, if it is determined that the fireman is able to perform specified types of light duty, payment of the full amount of regular salary or wages shall be discontinued if the fireman shall refuse to perform such light duty assignment, if the same is available, offered and is consistent with the fireman's status as a fireman.

Nothing in this Section 5 shall require the Department to develop or design "light duty" assignments.

Section 5A. Transfer of Assignment

The fireman may also be transferred to a position in another agency or department pursuant to applicable civil service requirements and provided the fireman shall consent to such transfer.

Section 6. Appeal of Adverse Final Determinations

In the event that a fireman disagrees with any final determination regarding a proposed light duty assignment or the initial or continued eligibility for benefits, the fireman, within ten (10) calendar days of the receipt of the determination, shall present to the Chief a written Demand for Arbitration specifying any exceptions to the determination. Within thirty (30) calendar days after receiving such a Demand for Arbitration, the Village or its representative and the fireman or the fireman's representative shall meet and agree upon an arbitrator. In the event the parties are unable to agree,
PERB will be asked to assist in the arbitration selection process.

The fees and expenses of the arbitrator are to be shared equally by the parties. The parties shall bear the costs of their own witnesses and any other expenses the parties may incur. The decision of the arbitrator is final and binding.

A determination made by any officer, agency, board or court regarding the existence of a disability or its extent or regarding an entitlement to any other statutory benefit because of a fireman's disability, may be noticed by, but shall not be controlling upon the Arbitrator.

Section 7. Disability Retirement: Discontinuance of Benefits

Payment of the full amount of regular salary or wages, shall be discontinued with respect to any fireman who is permanently disabled as a result of an injury or sickness incurred or resulting from the performance of his duties if such fireman is granted an accidental disability retirement allowance pursuant to section three hundred sixty-three of the retirement and social security law, a retirement for disability incurred in performance of duty allowance and social security law, a retirement for disability incurred in performance of duty allowance pursuant to section three hundred sixty-three-c of the retirement and social security law or similar accidental disability pension provided by the pension fund of which the fireman is a member. If the application for such retirement allowance or pension is not made by such fireman, application therefor may be made by the head of the fire force or as otherwise provided by the chief executive officer or local legislative body of the municipality by which such fireman is employed. Any fireman who is granted a disability retirement as set forth above shall be entitled to receive the benefits set forth in Section 207-a(2) of the General Municipal Law.

Section 8. Continuation of Contract Benefits

While on leave pursuant to Section 207-a, a fireman shall not accrue any contractual economic benefit except for wages and longevity increments. However, in the event that the fireman is assigned to specific light duties (pursuant to Section 5, above) the fireman will be entitled to all contractually negotiated benefits with respect to holiday, clothing, vacation, and sick leave.

Section 9. Outside Employment

Any Firefighter receiving benefits and/or payments pursuant to this 207-a procedure, who engages in any outside employment, shall on the commencement of such employment, forfeit his or her entitlement to any 207-a payments and/or benefits. Furthermore, any such payment or benefit unlawfully received by such firefighter shall be refunded to and may be recovered by the City in a civil action.

Proof may be requested in the form of a 207-a benefit recipient being required to submit a W-2 or tax form.
Medical Release

I do hereby authorize any physician, nurse, or other health care provider who has attended, examined or treated me, or any hospital at which I have been examined or treated, to furnish the Village of Herkimer, New York, or its duly authorized representative, with any and all medical and billing information which may be requested regarding my past or present physical condition and treatment rendered therefor.

________________________________________
Signature of Officer

________________________________________
Printed name of Officer

________________________________________
Date
New York State Policemen's &
Firemen's Retirement System
Governor Smith State Office Building
Albany, New York 12244

To: The Comptroller of the State of New York

In compliance with Section 363 and Section 363-c of the Retirement Law instructing me to notify your department of any and all injuries sustained in the line of duty as a member of the Village of Herkimer Fire Department, I hereby submit the following report:

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<thead>
<tr>
<th>Name of injured Fireman</th>
<th>Registration Number</th>
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<tr>
<td></td>
<td></td>
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<tr>
<td>Address</td>
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<tr>
<td>Date of incident</td>
<td>Time of incident</td>
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<tr>
<td>Description of injury</td>
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<td></td>
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<tr>
<td>Medical care required</td>
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</tbody>
</table>

Signature of Officer

Witness to injury

Date
# Appendix A

**Village of Herkimer Fire Department**

**General Municipal Law Section 207-a**

**Application**

<p>| | | | | | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1.</td>
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<tr>
<td>3.</td>
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<td>4.</td>
<td>Age</td>
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<tr>
<td>5.</td>
<td>Name of supervisor</td>
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<td>Current job title</td>
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<td>7.</td>
<td>Occupation at time of injury/illness</td>
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<td>8.</td>
<td>Length of employment</td>
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<tr>
<td>9.</td>
<td>Date of incident</td>
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<td>Day of Week</td>
<td>11.</td>
<td>Time</td>
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<td>Name of witness(e's)</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>b.</td>
<td></td>
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<tr>
<td></td>
<td>c.</td>
<td></td>
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<tr>
<td>13.a.</td>
<td>Names of co-employees at the incident site</td>
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<tr>
<td></td>
<td>b.</td>
<td></td>
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</table>
14. Describe what the officer was doing when the incident occurred. (Provide as many details as possible. Use additional sheets if necessary.)

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

15. Where did the incident occur? Specify.

__________________________________________________________________________

__________________________________________________________________________

16. How was the claimed injury or illness sustained? (Describe fully, stating whether injured person slipped, fell, was struck, etc., and what factors led up to or contributed. Use additional sheets if necessary.)

__________________________________________________________________________

__________________________________________________________________________

17. When was the incident first reported?

To whom? ___________________________ Time ___________________________

Witness (if any) ___________________________

18. Was first aid or medical treatment authorized?

By whom? ___________________________ Time ___________________________

19. Name and address of attending physician

__________________________________________________________________________

__________________________________________________________________________

20. Name of hospital

__________________________________________________________________________

21. State nature of injury and part or parts of body affected

__________________________________________________________________________

__________________________________________________________________________

32
22. Will the officer be returning to duty? ____________________________

When? ____________________________

Date of report ____________________________

Signature of injured officer ____________________________

State of New York )

) ss.: ____________

Village of Herkimer ____________

__________________________, being duly sworn, deposes and says that he/she has read the foregoing notice and knows the contents thereof; that the same is true to the knowledge of deponent except as the matters therein stated to be alleged upon information and belief; and that as to those matters he/she believes to be true; any false statements herein may subject the deponent to the penalties of perjury.

Sworn to before me this ___ day of ________________, 19__.

__________________________
NOTARY PUBLIC-COMMISSIONER OF DEEDS