Source Pro Investigative Report
Source Pro is a Hong Kong invested factory established in October 2000. According to its website, Source Pro has an area of about 50,000 square meters. However, other sources indicate that the factory’s actual area is about 28,000 square meters.

Source Pro is currently manufacturing Twin-Star electric fireplace exporting the products to the US and European markets.

For more information, please visit YouTube:

http://www.youtube.com/watch?v=ykOBlpVgC2g

http://www.youtube.com/watch?v=ccaZWDYke5Y

http://www.youtube.com/watch?v=UU4_XtJ0rV0

http://www.youtube.com/watch?v=FWZnUY1jTiU

http://www.youtube.com/watch?v=Vh0sPjVCvVI

http://www.youtube.com/watch?v=HSz9S6wXqwc

Contract & Hire

New workers are asked to fill out a factory-provided application and submit three copies of photo ID and three photos. Source Pro does not require workers to show their original ID. Source Pro automatically rejects an application from a worker who has a unique hair style or tattoo.

According to interviewed workers, only few work posts require health exam and none of the new workers received any types of trainings. The only agreements workers are
asked to sign are an “Agreement to forfeit all social insurances” (Only workers working at workshops with high work injury rates such as hardware or wood crafting workshop have medical, work injury insurances and pension) and an “Agreement to follow factory regulations”. As part of the procedure, an employee from the HR Department will read the factory regulations to new workers. After the speech, new workers will begin working.

Within one month of work period, Source Pro will offer a contract for new workers to sign. Source Pro’s contract details includes a 770 RMB/month (Dongguan’s minimum wage), a one month probationary period, social insurances and etc. Although the contract information complies with the New China Labor Law Regulations, according to interviewed workers, in reality, Source Pro’s behavior is very different from what is stipulated on the contract. Although the contract has two copies, workers are not able keep a copy. After signing the contract, Source Pro immediately takes worker’s copy away. Moreover, there are workers who have never signed a contract with Source Pro.

Source Pro’s Actual Operation

- Only workers working at workshops with high work injury rates such as hardware or wood crafting workshop have medical, work injury insurances and pension. Workers in other workshops only have group insurance and such insurance is not equivalent to the social insurances required by the
New China Labor Law.

- Workers have a difficult time to quit and receive wages in full during probationary period. Most of them have no choice but to forfeit their wages and leave voluntarily.
- Source Pro’s peak season begins every July to September. This year since the peak season, the payment system has changed from hourly to piece-rate.

Work Hours

<table>
<thead>
<tr>
<th>Schedule</th>
<th>First Shift</th>
<th>Second Shift</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning</td>
<td>8AM ~ 12PM</td>
<td>8AM ~ 12:30PM</td>
</tr>
<tr>
<td>Lunch</td>
<td>12PM ~ 1:30PM</td>
<td>12:30PM ~ 1:30PM</td>
</tr>
<tr>
<td>Afternoon</td>
<td>1:30PM ~ 6PM</td>
<td>1:30PM ~ 5:30PM</td>
</tr>
<tr>
<td>Dinner</td>
<td>6PM ~ 7PM</td>
<td>5:30PM ~ 7PM</td>
</tr>
<tr>
<td>Night</td>
<td>7PM ~ 10PM</td>
<td>7PM ~ 10PM</td>
</tr>
</tbody>
</table>

During slow season, workers have one rest day a week. During peak season, most of the times workers work seven days a week with slightly short work hours or no overtime on Saturdays and Sundays. On average, most of workers work about 11.5 hours a day while some work about 12.5 hours a day. According to interviewed workers, the decision whether to work overtime or not does not have much affect to the amount of wages though to not work overtime, one must requests for approval from the supervisor and the request can easily be approved. At Source Pro, workers don’t constantly ask to not work overtime. During work hours in each workshop, workers have a 10 minute break to use the bathroom or to drink water without seeking for supervisor’s approval. Recently, however, due to the peak season, high turnover rate leaving many work posts vacant, in some cases a worker has to work triple the regular workload. “I am so busy that I don’t even have time for water or restroom”, said an interviewed worker.

Wages & Benefits

There are two types of workers at Source Pro: Contract workers and Temporary workers. New contract workers do not have to pay a deposit to enter the factory and after working in the factory for a period of time (time varies) Source Pro will distribute a set of uniform for free; temporary workers can only work at Source Pro if he/she is referred by a supervisor. They generally have to pay an “introductory fee” to a supervisor for referral. Moreover, temporary workers are hourly workers paid every three days.
As mentioned earlier, as of 2008’s peak season, Source Pro’s calculation system became piece-rate. The rate per piece varies depending on each work post and the products manufactured. Many workers are still not familiar with the current calculation system; even a supervisor admitted that he would need to have a more in-depth review of the new calculation in order to explain it to the workers. Although each work post may produce different products, the amount of their payments at the end of the month is very close.

Although workers are now paid by the piece-rate and there is no clear boarder between the premium of regular work hours and overtime work hours, many workers reported that the hourly wages in the past is almost the same as their current piece-rate wages. Furthermore, workers suspect that the adjustment of the calculation method is just a strategy to distract worker’s focus on existing problems.

Source Pro distribute wages on the 25th of each month along with a pay stub though on August 25th, 2008, workers did not acquire their pay stub. Payment is either made by cash or direct deposit. After dormitory fee, meal fee and etc., including overtime, a worker’s average monthly wage is between 1,100 RMB to 1,200 RMB.

Workers are able to enjoy days off on official holidays and maternity leave and paid vacations.

**Canteen and Dormitory Conditions**

There are two factory canteens built in the factory and workers can choose whether to dine in the factory canteen or not. Workers who choose to dine in the canteen will be charged 75 RMB per month. The amount will be deducted automatically from workers wage. For workers who choose to dine outside the factory, Source Pro offers a 30 RMB/Month subsidy.

Source Pro provides three meals a day. Inside a canteen are two windows for food distribution and capacity of 400 people.

<table>
<thead>
<tr>
<th>Menu</th>
<th>Soy milk, fried donut, congee, buns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>Three entrees and one soup</td>
</tr>
<tr>
<td>Lunch</td>
<td>Three entrees and one soup</td>
</tr>
<tr>
<td>Dinner</td>
<td></td>
</tr>
</tbody>
</table>

Workers complain that sometimes the canteen food is disgusting and when that occurs they would pick the food out and dump it on the table.
There is a four story workers dormitory built onsite which Source Pro offers to workers at no cost. In the summer, the factory charges 15 RMB/Month/Person for turning on the air conditioners. All air conditioners are operated under a unified system controlled by Source Pro; the air conditioner’s operating hour is from 11PM until the 7AM the next day.

Workers are able to choose whether to live onsite or not and for those who choose to live offsite, the factory gives a 100 RMB subsidy. From the first to the third floor of the dormitory are male dormitory and the fourth floor is a female dormitory. There are three exits in the dormitory open at all time, and the stairway to the fourth floor has a metal gate though it has never been locked.

Each story has about thirty rooms and each room has ten bed spaces housing six to eight workers. Inside a dorm room, there are three ceiling fans, about ten closets with broken locks, A/C outlets, a balcony and a shower room without hot water. On each side of the hallway on each floor, there is a public restroom with shower rooms and in front of its entrance is a hot water distributor. Similar to the shower room in the dorm room, the public shower room has no hot water. Both the public restroom and shower room has the capacity of five persons.

Though Source Pro regulates that entry to the dormitory of the opposite sex is prohibited there has still been cases of workers choose to ignore this regulation.
Work conditions

*As mentioned in “Contract and hire”, no workers at Source Pro received any types of trainings and besides the workers from workshop with high injury rate such as hardware, wood crafting and etc., none of the workers have work injury and medical insurance and pension.*
Among the workshops at Source Pro, Assembly workshop acquires the largest population of workers. The Assembly Workshop has five production lines, A, B, C, D and E and it require workers to work while standing. Hence, *workers often complain about heavy workload especially in peak season. As a result, many workers have chose to quit due to overstress and low wages which causes cases of a worker working three to four people’s job.* There also have been workers who only work for couple days and quit due to heavy workload. At night when overtime takes place, many workers would sit or lay on the ground to get some rest.

In May 2008, a worker from the hardware workshop lost four of his fingers at work.

Some workshops such as the paint workshop require daily exposure to paint and raw plastic materials with irritable smell. Workers at these workshops are provided with safety equipments such as face masks and etc.

*Though there are many fans installed at workshops, workers still complain about workshop’s high temperature.* During the day at work, workshop relies on natural sunlight to work. There is a device on the ceiling that allows sunlight to reflect into the workshop.

*Since there are no first aid boxes inside the workshop and no clinic onsite, when a work injury occurs, Source Pro could not perform immediate treatment but to only drive the injured worker to a nearby hospital.*
REMOTE-CONTROL SWITCH
COMMUTATEUR DE COMMANDE À DISTANCE
CONMUTADOR DE FINAL DE CARRERA

ATTENTION: REMOTE TRANSMITTER INSIDE!
ATTENTION: TÉLÉCOMMANDE À L'INTÉRIEUR!
ATENCIÓN: TRANSMISOR REMOTO EN EL INTERIOR!
Bonuses and Penalties

One point = 10 RMB

<table>
<thead>
<tr>
<th>Penalty</th>
<th>Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leave early or late for work</td>
<td>One minute = 1 point deduction</td>
</tr>
<tr>
<td>Absence to work</td>
<td>• Half day = one and half day worth of wage</td>
</tr>
<tr>
<td></td>
<td>• One day = three day worth of wage</td>
</tr>
</tbody>
</table>

There are no bonuses at Source Pro.

Other Conditions

- Workers at Assembly workshop are about 20 years of age
- Workers at painting and Wood Crafting workshops are high in age
- There are many workers around the age of 60 and some even over 70 years old. Most of them expressed that they choose to work at Source Pro because it is difficult for them to find a decent job.
• There is a morning exercise every Saturday morning. Factory management would teach workers Tai-Chi. In many cases the management would show poor attitude to workers during the exercise.
• There’s no body-search for entering and exiting the factory. Workers who resigned need permission to take their belongings out of the factory.
• There is a supermarket and a minimart inside the factory.